# Coastline College Curriculum Committee Minutes

12/16/2019, 1:30 to 2:35 pm

College Center 4th Floor Conference Room

**Committee Mandate: *To approve College curriculum.***

Participants/Members: X = present, EXC = excused, ABS = absent

| Name | Discipline or Area | Through Spring of: | Attendance |
| --- | --- | --- | --- |
| Alves, Mitchell | At-Large | 2022 | X |
| Barnes, Stephen | Career Programs | 2020 | X |
| Blair, Shelly | Dean; Innovative Learning | Not Applicable | ABS |
| Bridges, Stephanie | English/Humanities | 2022 | X |
| Brock, Marilyn | At-Large | 2020 | X |
| Cao, Thomas | Mathematics | 2022 | X |
| Chapman, Cheryl | Computer Technology | 2022 | EXC |
| Curry, Fred | At-Large | 2021 | ABS |
| Emerson, Dana | Dean; Westminster, Le-Jao Campus | Not Applicable | EXC |
| Evangelista, Amy | Counselor | 2022 | X |
| Fauce, Steven | SLOs Coordinator | Not Applicable | X |
| Harrison, Nate | Manager, Military | Not Applicable | ABS |
| Henry, Deborah | At-Large, Co-Chair | 2022 | X |
| Holliday, Ann | Special Education | 2022 | EXC |
| Isbell, Anna | Garden Grove Campus Representative | Not Applicable | X |
| Johnson, Dan | Social Science, Co-Chair | 2021 | X |
| Jones, Nancy | Dean; Garden Grove Campus | Not Applicable | ABS |
| Khan, Mahbub | Distance Learning | 2020 | EXC |
| Levenshus, Joshua | Mass Communications | 2022 | ABS |
| Lovig, Margaret | At-Large | 2020 | X |
| Montague, Judy | English as a Second Language | 2020 | X |
| Mueller, Kate | Vice President of Student Services | Not Applicable | EXC |
| Neal, Tom | Dean; Newport Beach Campus | Not Applicable | X |
| Niehaus, Rachel | Health, Foods and Nutrition, Gerontology, Physical Education | 2021 | X |
| Oelstrom, Jeanne | Business | 2021 | X |
| Ozbirn, Kate | English | 2021 | EXC |
| Petry, Petra | International Language | 2022 | X |
| Rodriguez, Vince | Vice President of Instruction | Not Applicable | EXC |
| Salcedo, Daniel | Science | 2021 | X |
| Shea, Nora | Librarian | Not Applicable | X |
| Shoro, Natasha | Fine and Applied Arts | 2020 | ABS |
| Weber, Daniel | Articulation Officer | Not Applicable | X |
| Vacant | Associated Student Government Representative | 2019 |  |

Guest(s):

Brown, Brandon (CST)

Chard-Yaron, Sharon (Education Chair)

Enomoto, Laura (Social Science Chair)

Gomez-Holbrook, Angela

Marchioni, Rachel (COUN)

Mensah, Araba (ELD)

Perrine, Nicole (COUN)

Runk, Laurie

Ruppert, Kelly (GEOL)

Ryan, Celeste (Coordinator, Special Programs and Services)

Recorder: Ann French

## CALL TO ORDER

* 1. Welcome (quorum: 1:35 pm)
  2. Adoption of Agenda

**Motion to Approve: Evangelista, Amy (second: Alves, Mitchell). Approved.**

* 1. Approval of Minutes: 10/25/2019 and 11/15/2019

**Motion to Approve: Evangelista, Amy (second: Weber, Daniel). Approved with Isbell, Anna abstaining.**

* 1. Nominate 2 People to Serve on Election Committee

Judy Montague, David Lee (if agreeable), and Dan Johnson nominated.

## REPORTS

* 1. Articulation Report: Daniel Weber

A handout was provided showing C-ID Statuses. When statuses change the information will be provided to the committee. Most recent courses that have been approved are HLTH C220 and SPAN C180.

* 1. ADT Status Report: Daniel Weber

handout was provided showing the status of all ADTs available; listing the 14 ADTs that are approved at Coastline, along with those that could be developed (see Notes column) and those that are not likely to be offered (marked with a z prior to the title of the program in the Degree column) since we do not have the facilities to offer them, for example Agriculture Animal Sciences.

## CONSENT CALENDAR

* 1. Graduation Requirement and GE Placement

Effective: Fall 2020

* + 1. ART C176 Survey of East Asian Brush Painting; 1) Global and Multicultural Studies, 2) Option 1, Area C1
    2. ART C177 East Asian Landscape Painting; Option 1, Area C1
    3. ART C178 Painting and Appreciation of East Asian Art and Culture; Option 1, Area C1
    4. ART C179 East Asian Brush Painting Teaching Techniques; Option 1, Area C1

Item 3.2 pulled from agenda.

* 1. ~~UC Credit Limitation Language Added to Course Description~~

~~Effective: Fall 2020~~

* + 1. ~~BIOL C100 Introduction to Biology~~
    2. ~~BIOL C100C Introduction to Biology Lecture/Lab~~
    3. ~~BIOL C100L Introduction to Biology Lab~~
    4. ~~BIOL C102 Introduction to the Concepts of Anatomy and Physiology~~
    5. ~~BIOL C103 Introduction to Marine Science~~
    6. ~~BIOL C103L Marine Sciences Lab~~
    7. ~~BIOL C122 Bioethics~~
    8. ~~BIOL C210 General Microbiology~~
    9. ~~BIOL C220 Human Anatomy~~
    10. ~~BIOL C221 Introduction to Anatomy and Physiology~~
    11. ~~BIOL C225 Physiology~~

~~Originator: Deborah Henry~~

* 1. Course Suspension

Effective: Fall 2020

* + 1. ESL C011 Grammar 1C; reason: not being offered
    2. ESL C013 Reading and Writing 1B; reason: not being offered
    3. ESL C017 Listening and Conversation 1B; reason: not being offered
    4. ESL C141 Grammar and Writing 4B; reason: not being offered
    5. ESL C158 Intensive Listening and Conversation 3B; reason: not being offered

Originator: Ryan Boyd

**Motion to Approve: Alves, Mitchell (second: Brock, Marilyn). Approved**

## ACTION ITEMS

* 1. Course Additions: Credit Course

Effective: Fall 2020

The department received a request to develop a course describing different healthcare careers options available to students. It is similar to a counseling course but from the healthcare field.

* + 1. BIOL C109 Career Choices in Healthcare 1.0 Units

Semester Length: 18 lecture hours; prerequisite: none; fee: none; grade: student option.

Introduction to medical and allied health care career options and programs of study.

Originator: Deborah Henry

**Motion to Approve: Oelstrom, Jeanne (second: Bridges, Stephanie). Approved**

* + - 1. Distance Learning Approval Requested for BIOL C109

Internet

Internet/Classroom Hybrid

**Motion to Approve: Bridges, Stephanie (second: Neal, Tom). Approved**

* + 1. EDUC C202 CTE/Community College Teaching 3.0 Units

Semester Length: 54 lecture hours; prerequisite: none; fee: none; grade: letter grade only.

Introduction to teaching in a community college classroom for students interested in teaching their career to community college students. Appropriate for students with an associate degree and six years of professional experience (or in the process of earning an associate degree) OR Bachelor's degree and two years of professional experience OR students who possess a combination of education and experience that is at least equivalent to the above. Topics include course planning and organization, student diversity, learning styles, student retention, active learning strategies, and instructional methodology.

Originator: Sharon Chard-Yaron

**Motion to Approve: Evangelista, Amy (second: Montague, Judy). Approved**

* + - 1. Distance Learning Approval Requested for EDUC C202

Internet

Internet/Classroom Hybrid

**Motion to Approve: Isbell, Anna (second: Weber, Daniel). Approved**

This course has been developed in conjunction with the Psychology department. The course appears in the Wellness Coaching program that is also being considered today. The course will also be used as an elective in the Psychology department.

* + 1. HLTH C230 Health Psychology

Semester Length: 54 lecture hours; prerequisite: none; fee: none; grade: student option.

This course examines the interaction of biological, social, and psychological factors with health and illness; specifically, how to promote and maintain health, prevent and treat illness, and adapt and thrive in the context of chronic illness. Key topics include the roles of stress, coping, immune response, social relationships, personality, in the progression and prevention of disease, and behaviors (e.g., physical activity, nutrition, sleep) that contribute to wellbeing or sickness.

Originator: Laurie Runk

**Motion to Approve: Neal, Tom (second: Bridges, Stephanie). Approved**

* + - 1. Distance Learning Approval Requested for HLTH C230

Internet

Internet/Classroom Hybrid

**Motion to Approve: Neal, Tom (second: Weber, Daniel). Approved**

* 1. Credit Course Revisions: Major

Effective: Fall 2020

Lecture hours are being restored to this course; lecture content has been included on the outline. A question was raised about why this course is a credit course and not noncredit. The reason is the students are required to do homework. The effective term for the changes will be fall 2020, not spring 2020.

* + 1. SPED C305 Cognitive Retraining for Acquired Brain Injury Survivors

From To

Units 1-2 2-3

Lecture Hours 0 18

See CurricUNET for changes to content, methods of instruction (+online, +hybrid), instructional techniques

Originator: Celeste Ryan

**Motion to Approve: Neal, Tom (second: Oelstrom, Jeanne). Approved**

* + - 1. Distance Learning Approval Requested for SPED C305

Internet

Internet/Classroom Hybrid

**Motion to Approve: Lovig, Margaret (second: Petry, Petra). Approved**

Items 4.2.2 and 4.2.3 are being considered together. The content has been updated to keep pace with changes in technology, the hours were changed to streamline the courses, and textbooks were changed.

* + 1. CST C172 SQL Server Design and Implementation

From To

Lab Hours 18 14

See CurricUNET for changes to description, advisory, SLOs, objectives, content, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Tobi West

* + 1. CST C232B Introduction to Ethical Hacking

From To

Number C232 C232B

Title Ethical Hacking Introduction to Ethical Hacking

Lab Hours 18 14

See CurricUNET for changes to description, SLOs, objectives, content, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Brandon Brown

**Motion to Approve: Brock, Marilyn (second: Isbell, Anna). Approved**

The course has been changed to make it more student friendly and more consistent with similar courses in the area.

* + 1. ECON C110 Economic Issues and Policy

Title: From Contemporary Economic Issues and Policy

Title: To Economic Issues and Policy

See CurricUNET for changes to description, DE Addendum

Originator: Stacey Smith

**Motion to Approve: Evangelista, Amy (second: Isbell, Anna). Approved**

* 1. Credit Course Revisions: Minor

Effective Fall 2020

The course has been updated to make it more appealing to students.

* + 1. COUN C115 Educational Planning

See CurricUNET for changes to description, grading policy (+standard letter), SLOs, objectives, content, methods of instruction (+independent study), instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Rachel Marchioni

**Motion to Approve: Weber, Daniel (second: Bridges, Stephanie). Approved**

Effective: Spring 2020

Items 4.3.1b through 4.3.11 are being considered together. The courses are being updated to be in compliance for program review, Perkins, and accreditation. The material for DGA C117 has not been updated by the publisher. The textbook remains the best choice.

4.3.1b DGA C111 3ds Max Fundamentals

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C116A Adobe Photoshop 1

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C116B Adobe Photoshop 2

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C117 Typography Fundamentals

See CurricUNET for changes to ~~textbook~~, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C118A Introduction to Adobe Illustrator

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C120 Introduction to InDesign

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C121 Introduction to Adobe Premiere

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C122 Introduction to After Effects

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C131 Digital Photography Using Photoshop

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C166A Dreamweaver Basics

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

* + 1. DGA C166C Adobe Animate

See CurricUNET for changes to textbook, DE Addendum

Originator: Angela Gomez-Holbrook

**Motion to Approve: Lovig, Margaret (second: Petry, Petra). Approved**

Effective: Fall 2020

Items 4.3.12 and 4.3.13 are being considered together. The courses have been changed to make them more student friendly and more consistent with similar courses in the area.

* + 1. ECON C170 Microeconomics

See CurricUNET for changes to description, DE Addendum

Originator: Stacey Smith

* + 1. ECON C175 Macroeconomics

See CurricUNET for changes to description, DE Addendum

Originator: Stacey Smith

**Motion to Approve: Weber, Daniel (second: Isbell, Anna). Approved**

* 1. New Programs: Credit

Effective Fall 2020

This program follows the National Board of Health and Wellness Coaching competency guidelines. Students will be qualified to sit for a certification exam after completing this program. A question was raised about whether BIOL C102 would fit in this program since many students that complete the course plan on being a wellness coach. While students are not required to take an anatomy and physiology course, they are tested on the information covered in the course. So, the course would be a good fit for this program. The course was added to the electives.

* + 1. Wellness Coaching

This certificate trains individuals in the core competencies of the coaching profession, including skills in relationship-building, active listening, powerful questioning, goal-setting, positive psychology, and motivational interviewing. Enhanced knowledge in the areas of nutrition, fitness, and mindfulness practices are a vital part of the curriculum to prepare individuals to work in a variety of professional settings in the emerging field of Health and Wellness Coaching. This certificate focuses on empowering clients to make healthy lifestyle choices and lasting behavioral changes in order to optimize their health and well-being.

Program Leaning Outcomes

1. Assess client wellness within accepted professional standards and within the scope of practice.
2. Implement comprehensive behavior change programs including the cognitive-, effective-, and psychomotor-learning domains.
3. Comply with professional standards, ethics, and applicable laws and regulations regarding the practice of Wellness Coaching.

**Required Courses Units**

HLTH C100 Personal Health 3

FN C170 Nutrition 3

HLTH C120 Introduction to Wellness Coaching 3

HLTH C230 Health Psychology 3

**Subtotal 12**

**Restricted Electives (6 units)**

FN C225 Nutrition and Aging 3

KIN C201 Fitness for Life 3

OR

PE C201 Fitness for Life 3

KIN C289 Exercise Assessment and Program   
Implementation 3

FN C180 Nutrition and Disease 3

KIN C190 Physiology of Exercise 3

BIOL C102 Introduction to the Concepts of Anatomy

and Physiology 3

**Major Units 18**

Complete one of the three General Education options plus electives to meet the 60 unit requirement.

**Subtotal 42**

**Total Units 60**

Originator: Laurie Runk

**Motion to Approve: Bridges, Stephanie (second: Montague, Judy). Approved**

* 1. Program Revisions: Major

Effective Fall 2020

The program is being revised to change to the TOP and CIP codes to more realistically reflect the employment options available to students with this degree. The program originally complied with the State Chancellor’s Office required TOP and CIP for this Associate Degree for Transfer. Since then Santa Ana College has gotten approval with the same TOP and CIP being proposed today.

* + 1. Elementary Teacher Education Associate in Arts for Transfer

**From To**

TOP Code 4201.20 0899.00

CIP Code 13.1202 13.9999

Banner Code 3\_AAT\_ETE 3\_AAT\_ETE2

Originator: Sharon Chard-Yaron

**Motion to Approve: Oelstrom, Jeanne (second: Cao, Thomas). Approved**

The program units are being increased to include a hardware course. Industry trends are showing that troubleshooting is an essential skill. Otherwise, the revision is updating the program from Windows 8 to Windows 10.

* + 1. MCSA: Windows 10 Certificate of Specialization

**From To**

Title MCSA: Window 8 MCSA: Windows 10

Units 6 9

Banner Code 3\_CE\_MCSA8 3\_CE\_W10

Required Course: Delete CST C177 Configuring Microsoft Windows 8

Required Course: Delete CST C178 Managing and Maintaining Windows 8

Required Course: Add CST C177A Configuring Microsoft Windows 10

Required Course: Add CST C177B Configuring Windows Devices

Required Course: Add CST C116B A+ Essentials Hardware

See CurricUNET for changes to description, career opportunities

Originator: Tobi West

**Motion to Approve: Isabell, Anna (second: Oelstrom, Jeanne). Approved**

## ADJOURNMENT

Next Meeting: February 28, 2020

Due date for submitting proposals to the agenda: Monday, February 17, 2020

\*Attachment

*In accordance with the Ralph M. Brown Act and Senate Bill 751, minutes of the Coastline Curriculum Committee record the votes of all Members as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*